

Initial Field Instructions

1.0 Curator Video iPad Startup

1.1 How to Power On and Reboot iPad

1. When you receive your iPad, the power should be off.
2. To turn the iPad on, push the power button in the top left side of the iPad. It's tucked into the side and hard to see.



3. Wait for iPad to power on.

1.2 Logging Into Application

4. Click on the Curator App icon.



5. You will be prompted to put in your passcode. Passcode will be provided with the iPad. If you have no wifi at all, call Curator Video.



6. Type in passcode and press gray button with orange triangle. **This will take up to 10 seconds to go to next screen.**
7. You will then see your project screen

1.3 Using the Curator Video Application

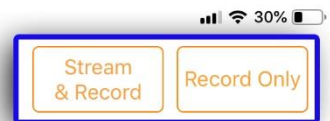
8. In top right-hand corner, click “Stream and Record” icon for Cloud Recording and Live Viewing. If you know wifi is poor or plan to upload local copy without live viewing you can choose “Record Only” icon.

2:27 PM Fri Jun 28

Curator Comp Test

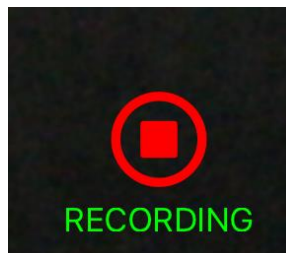
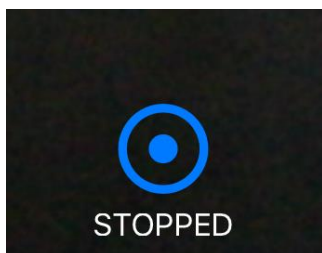
Client: Curator Video • Company: Curator Video

Current All



Curator Video - Curator Comp Test

9. Test Cellular (and if available location Wifi) – Refer to Test Cellular in 2.2 *Day of* in the *Daily Checklist*
10. Click on blue icon at center bottom of screen to start streaming and the button will turn red showing it is recording



11. When recording, you will notice 4 icons in the top right-hand corner of screen. The icons will start out as white and turn green when ready (see 12. Icon Color Map Definitions):



- a. 1st icon on left – Disk – shows green when recording locally on backup
- b. 2nd icon – Cell Tower – shows green if connected to Curator Video server
- c. 3rd icon – TV – shows green when live viewing is available
- d. 4th icon (far right) – Wifi – shows green when wifi is connected or 4G for cellular

12. Icon Color Map Definitions

- a. White – Not connected or started or not working – wait 2 minutes for server connection and live viewing once you press on record
- b. Yellow – Low or questionable connection, but still working
- c. Green – Working



13. To stop recording, press the red Recording button which will turn blue (says stopped)



14. If you need to record more, press record button (for a new file)

15. Once you are finished with the field visit and have completed final video, press Recording button to stop and:

- a. Click “Done” in upper left-hand corner to enter the Recorded files screen to assess video recording (see 1.4 Post Field Consideration Step 17, or
- b. If you are done and ready to go to next location, close App and turn off iPad

16. Notes:

- a. When starting and stopping recording, it will make a new file each time
- b. It can take 15-30 minutes for video to be available to edit when finished recording (normal to show in Canvas video is “loading”)

1.4 Post Field Considerations

17. On the Curator iPad app record files screen, check if video thumbnail has a Green or Pink outline:

- a. Green – means uploaded to Canvas properly
- b. Pink – means there was a low bandwidth and that file should be re-uploaded when you have dedicated wifi (refer to 2.3 After Day of Research in the *Daily Checklist*)
- c. You can re-watch local video here on iPad or delete videos when you have confirmed the quality in the Curator Canvas Workspace and need space. We will delete video and clear iPad, no need to ever delete video when returned!

